

## BEESTON MUSLIM CENTRE

4a Evelyn Street  
Beeston, Nottingham  
NG9 2EU



### Vacancy – Imam

|                      |   |
|----------------------|---|
| <b>Title:</b>        | Imam – Ahl al-Sunnah wa'l-Jamaah (Hanfi)  |
| <b>Type:</b>         | Full Time   |
| <b>Salary:</b>       | £Competitive salary based on experience   |
| <b>Location:</b>     | Beeston Muslim Centre (BMC), Nottingham, NG9 2EU  |
| <b>Reporting to:</b> | ExecutiveTeam   |
| <b>Role Summary:</b> | To take responsibility for the religious, community and educational affairs of BMC by providing Islamic guidance, practices and leadership to the Muslim community according to the teachings of the Holy Quran and the Sunnah of the Prophet Mohammed (Peace and blessings be upon him). |

### About Beeston Muslim Centre

Our Masjid serves the area of Beeston in Nottinghamshire and has a very diverse Muslim community. We are affiliated with Jammah ahle Sunnat (UK). The benefits of the area include the nearby University of Nottingham and many leisure facilities such as parks and sports. There is excellent community cohesion, low crime rates and excellent infrastructure. We encourage potential applicants to make an informal visit by contacting us to arrange a convenient time.

**Vision:** To promote - Firm Faith, community cohesion, and beneficial knowledge.

**Mission:** To continue the message of Islam (Dawah) through:

- Beneficial services to support the needs of our community.
- Spreading beneficial knowledge to educate our community.
- Supporting community growth and development (building competent communities).
- Inspiring charitable work with Ehsan (excellence).

#### Aims

- Provide services to our Muslim community equally, regardless of race, age or gender.
- Work with the wider community on **Dawah and Charity work** to tackle **Islamophobia** and to spread **community cohesion**.
- Improve and build on BMC's **financial sustainability**.

## The Ideal Candidate

BMC is looking for an educated, experienced, skilled and inspirational Imam on a full-time basis to undertake the duties as an Imam of BMC/Ghousia Masjid. BMC is looking for a charismatic person who has Islamic knowledge, sound communication and leadership skills to take the responsibilities of the religious, community and educational affairs of BMC.

The successful candidate will be responsible for devising and implementing systems and procedures for all the responsibilities described below. He, therefore, needs to be flexible in both managing the weekly hours and approaches to carry out the duties effectively and efficiently. The candidate will be required to raise the profile of both BMC and the Muslim communities it serves. The candidate will be expected to be an active member of the executive team and act as a spiritual guide and representative of the congregation. There is an expectation on the Imam to establish himself by leading Islamic activities and worship as well as to generate new ideas and initiatives. He will be expected to facilitate a variety of activities and events to promote religious awareness and Islamic values among adults, youth and the wider community.

## Duties, responsibilities, and candidate requirements

| Duties and Responsibilities   |                           |
|---|---------------------------|
| <ul style="list-style-type: none"> <li>● Lead the daily prayers and deliver the Friday sermons (arrive 15 minutes before Jam'ah)</li> <li>● Conduct all other prayers as required such as Eid, Taraweeh and funeral prayers.</li> <li>● To coordinate and deliver the Taraweeh prayers during Ramadan and formulate a wider programme of activities throughout Ramadan, targeting all ages.</li> <li>● Conduct matrimonial services including marriages and divorce.</li> <li>● Develop and implement adult and youth educational classes and extracurricular activities.</li> <li>● Tackle poverty, health, and social inequalities and Islamophobia</li> <li>● Design and deliver special classes for new Muslims.</li> <li>● Provide weekly Islamic classes.</li> <li>● Offer families, youth, reverts counselling and guidance as needed.</li> <li>● Work with the BMC Executive Team on fundraising programmes.</li> <li>● Participate in interfaith activities.</li> <li>● Act as a religious ambassador and BMC representative at community events and functions.</li> <li>● To coordinate visits to the Masjid for organised groups such as schools, colleges, universities, voluntary, community and faith groups.</li> <li>● Carry out any other duties that may reasonably be required.</li> </ul> |                           |
| Character and Competencies  |                           |
| <ul style="list-style-type: none"> <li>● Willingness and ability to work as part of a team</li> <li>● Flexibility, Patient and receptive</li> <li>● Communication skills, including oral presentation and writing</li> <li>● Interpersonal and networking skills</li> <li>● IT literate</li> <li>● Comfortable with camera recording and live streaming</li> <li>● Able to connect and engage with the youth</li> </ul>   | Cover Letter<br>Interview |

|   |  |
|---|--|
|   |  |
| <b>Knowledge and Qualifications</b>   |  |
| <ul style="list-style-type: none"> <li>● Memoriser of the Qur'an (Hafidh Al-Qur'an) – Desirable if all Quran.</li> <li>● Holds a recognised Ijazah qualification along with significant experiential learning – A holder of a bachelor's degree in Islamic Studies or a related field would be ideal.</li> <li>● Good knowledge of Islamic Shari'ah, Hadith and Sunnah of the Prophet Mohammad (PBUH).</li> <li>● Fiqh - good familiarity with contemporary issues that relate to present-day society.</li> <li>● Able to prepare and deliver coherent and relevant Khutbahs.</li> <li>● Teacher of Qur'an; Tajweed, Tafsir, Hadith, Sirah and Fiqh.</li> <li>● Fluent in English (spoken and written) and ideally, also, Arabic.</li> </ul>                                    | <p>Certification Copy</p> <p>Interview</p> <p>Application Form</p> |
| <b>Work Experience</b>  |  |
| <ul style="list-style-type: none"> <li>● Confidence in providing information for members of the public and other organisations by phone, email, letter, presentation and events.</li> <li>● Minimum of two years experience in a similar position.</li> <li>● Working and engaging with a diverse community base.</li> <li>● Experience of teaching youth and adults.</li> <li>● Understanding of equal opportunities and ability to implement policies.</li> <li>● Experience of engaging with young people</li> <li>● Experience in excellent communication and engagement with non-Muslims.</li> <li>● Experience in delivering keynote speeches in large forums.</li> <li>● Experience in developing programmes that encourage participation from the community.</li> </ul> | <p>Reference Letters</p> <p>Interview</p> <p>Application Form</p>  |
| <b>Application Procedure</b>  |  |
| <ul style="list-style-type: none"> <li>● Cover Letter</li> <li>● Copy of Certificates</li> <li>● Trial Khutbah, Lecture, teaching Hifz class and panel interview</li> <li>● Email the application form no later 31<sup>st</sup> May 2024 -2pm</li> <li>● Interview</li> <li>● References</li> </ul>   |  |
| <b>Contact Information:</b>   |  |
| <p><b>Website:</b> <a href="http://www.beestonmuslimcentre.co.uk">www.beestonmuslimcentre.co.uk</a></p> <p><b>Email:</b> <a href="mailto:info@beestonmuslimcentre.co.uk">info@beestonmuslimcentre.co.uk</a> <b>Mobile:</b> 0780 9548839/07912185664</p>   |  |

**Deadline: Friday 2pm - 31<sup>st</sup> May 2024**